



Steven M. Neuhaus
County Executive

ORANGE COUNTY YOUTH BUREAU

39 Years of Promoting Positive Youth Development!
1978-2017



Rachel R. Wilson
Executive Director

Orange County Youth Bureau 2018 Request for Proposals

The Orange County Youth Bureau is pleased to request applications for funding to support programs for Orange County youth age 0-21 that provide services, opportunities and supports designed to improve youth and community outcomes in the Life Areas outlined by the Touchstones framework. Developed by the New York State Council on Children and Families, the Touchstones framework is organized by six Life Areas: Economic Security; Physical and Emotional Health; Education; Citizenship; Family; and Community. The goals and objectives are related to each other and call for comprehensive strategies to address any single aspect of children and family well-being.

For 2018, the Orange County Youth Bureau will administer Youth Development Program (YDP) and Runaway & Homeless Shelter Part I (RHYA) funding from the New York State Office of Children and Family Services Office of Youth Development, and Orange County Taxation Solutions (S) dollars.

Orange County Youth Bureau grants are awarded to non-profit organizations and Orange County municipalities that will operate to meet goals identified in the Touchstone Life Areas defined in Part III of this RFP, the Orange County 2011-2016 Children and Family Services Plan. Note: The New York State Office of Children and Family Services extended this plan through 2017.

Eligible Applicants: The following organizations are eligible to apply for funding through this RFP: not-for-profit including, but not limited to, secular and faith-based, organizations operating in Orange County; Orange County municipalities; and partnerships or consortia consisting of the foregoing. Applicants that have never received funding through the Orange County Youth Bureau are encouraged to apply for funding in this RFP.

Programming and/or services must be provided **within Orange County**, with the exception of occasional trips outside of the County, with prior approval granted by the Orange County Youth Bureau.

Applications are NOW available the Youth Bureau website at: www.orangecountygov.com/youthbureau. **Effective Friday, June 2, 2017**, they will also be on the Empire State Bid System aka "BidNet" at <http://www.empirestatebidsystem.com>.

- **The Orange County Department of General Services will be the ONLY point of contact for applicants during the submission process until the start of the Proposal Review Process.**
 - Proposals submitted to the Youth Bureau will NOT be accepted. Instead they will be sent directly to the Orange County Department of General Services.
 - **ALL inquiries about the RFP must be directed to the Orange County Department of General Services, at 845-291-2792.** Answers will be compiled and posted for all to access in one addendum. Anyone contacting the Youth Bureau directly **WILL** be redirected to the Orange County Department of General Services. **(This is to comply with State Finance Law.)**
 - After the Orange County Department of General Services audits applications for all required attachments, they will be given to the Orange County Youth Bureau to go through the Proposal Review process.

Projected Timetable of Key Events

<u>Event:</u>	<u>Date:</u>
Request for Proposals Released	6/2/17
Submittal of Questions, in writing Deadline (See Youth Bureau's website for previously asked questions from past RFPs.)	6/9/17
Addendum Issued	6/16/17
Proposals Due	6/30/17 – 4:00 PM EDT
Competitive Awards Announced (tentative)	10/27/17
Contract Start Date	1/1/18

18 Seward Ave., Suite 102, Middletown, NY 10940
Email: YouthBur@OrangeCountyGov.com

Phone: 845.615.3620

Fax: 845.346.1170

Website: www.OrangeCountyGov.com/YouthBureau