

ORANGE COUNTY BOARD OF ETHICS

MINUTES

January 19, 2023

The meeting was held at the Board of Ethics' office located at 40 Matthews Street, Suite 101, Goshen, NY 10924.

Chair Johnson called the meeting to order at 3:15 p.m.

Agenda Item I – Roll Call: Roll call was taken by Secretary LaVelle and a quorum was present:

Present:

Paul K. Johnson, Chair
Daniel B. Clarino
Gordon L. Dean
Jeffrey G. Berry

Also in attendance:

Christine Taylor, Towne Law
Board Counsel – via ZOOM

Absent:

Marcus A. Horrego

Agenda Item II – Approve Minutes from December 15, 2022, Meeting: Mr. Dean moved to approve the minutes, which was seconded by Judge Berry. All in favor. Carried.

Agenda Item III – Approve Counsel Bill for December 2022: Chair Johnson reviewed Counsel's December 2022 invoice in the amount of \$1,175.00, which included an outstanding balance of \$768.75. Secretary LaVelle is working with Towne Law to ensure all outstanding invoices are paid. Mr. Clarino made a motion to pay the invoice as submitted. This motion was seconded by Mr. Dean. All in favor. Carried.

Agenda Item IV – Update on Financial Disclosure Form Process: Secretary LaVelle advised the Board that there will be at least 386 Financial Disclosure Form filers this year. Most all of the forms have been distributed and some have been returned. In regard to the review process, since the Board has an odd number of Members, one person will not be assigned forms for review each week and teams will rotate.

At 3:20 p.m., Judge Berry moved to enter Executive Session. The motion was seconded by Mr. Clarino. All in favor. Carried.

At 3:44 p.m., Mr. Clarino moved to come out of Executive Session which was seconded by Mr. Dean. All in favor. Carried.

Agenda Item V – Review of Disclosure Letters

- a. DL-15-22 and b. DL-01-23 – Both Disclosure Letters and supporting documentation were reviewed by the Board.

Agenda Item VI – Review of Requests for Opinion: a. RFO-01-23 and b. RFO-02-23 – Both Requests for Opinion were reviewed by the Board along with supporting documentation.

Agenda Item VII – Update on the RFP Process: The Zoom call was muted at this point in time so that Ms. Taylor of Towne Law could not hear the discussion. Chair Johnson updated members as to where we were at with this process. The call was then unmuted after the discussion of the RFP process ended.

Agenda Item VIII – Response to Executive Session: A motion was made by Chair Johnson for Secretary LaVelle to draft letters to the individuals involved with the above referenced DL-15-22 and DL-01-23, in accordance with the discussion held in Executive Session. Chair Johnson also made a motion for Ms. Taylor to draft letters to the individuals involved with the above referenced RFO-01-23 and RFO-02-23, in accordance with the discussion held in Executive Session. This motion was seconded by Mr. Clarino. All in favor. Carried.

Agenda Item IX – Follow Up Old Business: Mr. Clarino advised the Board that he has received a letter form the County Executive’s Office appointing him to the Board for another term. Mr. Clarino will send Secretary LaVelle a copy of this letter for the Ethic’s files.

Agenda Item X – Any Other Business That May Come Before the Board: No other new business before the Board.

Agenda Item XII – Schedule Next Meeting: The next meeting is scheduled for February 16, 2023.

At 3:49 p.m., Mr. Dean moved that the meeting be adjourned which was seconded by Mr. Clarino. All in favor. Carried.