

**PERSONNEL AND COMPENSATION COMMITTEE  
MINUTES  
FRIDAY, FEBRUARY 17, 2023  
3:30 P.M.**

PRESENT: Robert C. Sassi, Chairman  
L. Stephen Brescia, Thomas J. Faggione,  
Kevindaryán Luján, James O'Donnell, Michael D. Paduch

ALSO

PRESENT: Katherine E. Bonelli, Chairwoman  
Barry Cheney, Legislator  
Paul Ruskiewicz, Legislator  
Kathy Stegenga, Legislator  
Betsy N. Abraham, Esq., Legislative Counsel  
Alicia D'Amico, Director of Operations and Cost Control  
Alison Tyack, Director of Personnel Management, Human Resources  
Paul Arteta, Sheriff  
Wilfredo Garcia, Undersheriff  
Dr. Alicia Pointer, Commissioner of Health  
Lisa K. Lahiff, Deputy Commissioner of Health  
Deborah Slesinski, Budget Director  
Liz Matis, Budget Analyst

Mr. Sassi called the meeting to order at 3:30 p.m. and asked everyone to stand for the Pledge of Allegiance to the Flag. All committee members were present with the exception of Legislators Benton and Minuta who were absent.

Mr. Luján moved the request for confirmation of appointments to the Human Rights Commission (R. Little, W Cedar, M. Williams) seconded by Mr. Faggione.

Ms. D'Amico stated that there were two people leaving the Human Rights Commission, so they needed to be replaced.

Motion carried. All in favor.

Mr. Faggione moved the request to create a second Undersheriff position, Management Grade 27, and eliminate the Assistant Undersheriff position, following approval from New York State, seconded by Mr. Luján.

Undersheriff Garcia stated that they decided it would be wise to have two Undersheriffs. Ms. Mallard would run the facility side of the operation and he would run the road side of it. In the absence of the Sheriff, both would be interchangeable. He noted that there were other counties that have two Undersheriffs.

Mr. Cheney asked if all of the qualifications are there and he was informed yes, they have been met.

Motion carried. All in favor.

Mr. Faggione moved the request to create one (1) Fiscal Director, Management Grade 25, seconded by Mr. Brescia.

Sheriff Arteta explained that they currently have a Captain in Corrections and a Sergeant on the Patrol side who currently handles all of the grants and contracts. They would like to add a Fiscal Manager to oversee that work and get their Captain and Sergeant back to work to fill the spots that are being covered by overtime. They would also oversee the entire budget for the Sheriff's Office.

Motion carried. All in favor.

Mr. Faggione moved the request to reclassify Secretary Grade 6, in the Department of Health, to Secretary & Administrative Assistant I, Grade 8, seconded by Mr. Luján.

Dr. Pointer explained that the reclassification was a result of a desk audit. The individual in this position reviews and maintains their infectious disease database. Due to the computer skills involved and organizational skills involved, the grade was increased from a 6 to an 8.

Motion carried. All in favor.

Mr. Luján moved request to create one (1) CYSHCN Coordinator (Children & Youth with Special Health Care Needs), Grade 14 position, and create one (1) Child Find Coordinator, Grade 14 position, seconded by Mr. Faggione.

Dr. Pointer explained that these were both grant funded positions. The positions were previously held by one person, however, this year the CYSHCN funding increased from \$66,000 a year to \$158,000 a year and now the grant requires one full-time staff. She added that they have enough in their Child Find budget to support a full-time staff.

Motion carried. All in favor.

On the motion of Mr. Luján, seconded by Mr. Brescia, the meeting adjourned at 3:47 p.m.