

## **CIVIL SERVICE FREQUENTLY ASKED QUESTIONS IN LIGHT OF THE CORONAVIRUS**

**THE DEPARTMENT OF HUMAN RESOURCES IS NOT OPEN FOR WALK IN APPLICATIONS. PLEASE MAIL ALL EXAM APPLICATIONS AND HAVE THEM POSTMARKED BY THE LAST FILING DATE. EXAM ANNOUNCEMENTS AND UPDATED INFORMATION WILL CONTINUE TO BE POSTED ON OUR WEBSITE AT [WWW.ORANGECOUNTYGOV.COM](http://WWW.ORANGECOUNTYGOV.COM)**

### **I RECEIVED A NOTIFICATION THAT MY CIVIL SERVICE EXAM IS CANCELLED, WHAT DO I DO?**

You will receive additional correspondence once more information is available regarding your cancelled exam date. All future examinations have been postponed. This office will notify candidates of rescheduled examination dates by mail.

### **MY POLICE OFFICER/DEPUTY SHERIFF AGILITY HAS BEEN CANCELLED, WHEN WILL IT BE?**

As information regarding the Coronavirus Pandemic continues to be updated, we will revisit when cancelled agilities will be held. Please keep checking the website at [www.orangecountygov.com](http://www.orangecountygov.com) and the Orange County Civil Service phone tree at 845-291-2707 for updated information.

### **MY POLICE OFFICER/DEPUTY SHERIFF AGILITY HAS NOT BEEN CANCELLED, WHEN WILL I KNOW IF IT IS CANCELLED OR NOT?**

As information regarding the Coronavirus Pandemic continues to be updated, we will revisit the agility schedule. Please keep checking the website at [www.orangecountygov.com](http://www.orangecountygov.com) and the Orange County Civil Service phone tree at 845-291-2707 for updated information .

### **I HAVE APPLIED FOR A CONTINUOUS RECRUITMENT CIVIL SERVICE EXAM, WHEN WILL THAT BE SCHEDULED?**

All continuous recruitment exams have been suspended at this time. You will receive a notification in the mail of your exam date approximately two weeks prior to your exam date once we resume testing.

### **I SAW ON THE HUMAN RESOURCES WEBSITE THAT YOUR OFFICE IS NOT ACCEPTING HAND DELIVERED APPLICATIONS. HOW DO I APPLY?**

This office is currently not accepting application that are hand delivered. You **must** be sure to mail your application, and have it postmarked by the last filing date noted on the announcement.

In addition, as a result of the Coronavirus there *will not be a 2 day walk in grace period to accept applications.*

### **I AM INTERESTED IN RESPONDING TO AN IMMEDIATE OPPORTUNITY LISTED ON HUMAN RESOURCES WEBSITE. HOW DO I APPLY?**

Follow instructions on each posted opportunity. Mail your completed employment application to the address listed on the bottom of the notice of opportunity.

**CIVIL SERVICE HAS A HOTLINE AT (845) 291-2707 WHICH REMAINS CURRENT WITH INFORMATION.**