



Steven M. Neuhaus
County Executive

ORANGE COUNTY
DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENVIRONMENTAL FACILITIES & SERVICES

Erik Denega, P.E., P.M.P.
Commissioner

Robert J. Gray, P.E.
Deputy Commissioner

P.O. Box 637, 2455-2459 Route 17M
Goshen, NY 10924-0637
www.orangecountygov.com/efs
Tel: (845) 291-2640 Fax: (845) 291-2665

INSTRUCTIONS FOR SOLID WASTE HAULER PERMIT APPLICATION

Please follow these instructions for the Class B Solid Waste Haulers Permit Application for Orange County transfer stations. The current term for the Class B Permit is from July 1, 2020 to June 30, 2021.

All solid waste haulers utilizing the Orange County transfer stations must have a Class B permit for each vehicle and the permit must be visible when entering the transfer stations. Failure to have the proper permit will result in a warning at which time the hauler will be given 30 days to obtain the appropriate permit. If a permit is not obtained within the 30 days, the hauler will not be allowed to enter the transfer station and will be subject to a hearing in accordance with Section 9 of the Orange County Solid Waste Hauler Regulations which may result in a civil penalty of \$1,000.00 and suspension or revocation of this license. Signature on this application indicates your agreement with this policy.

Please submit a **complete application** which consists of the following three (3) things: 1. signed application, 2. a check made payable to Orange County Landfill (in an amount as described below based on the number of truck permits you require) and 3. the insurance certificates described below.

- (i) The permit fee is \$100.00 for the first vehicle and \$15.00 for each additional vehicle for Solid Waste Haulers. Checks are made out to Orange County Landfill.
- (ii) All haulers are required to provide the following insurance certificates with their application to the County:
 - 1- **The Acord 25 form** – Certificate of Liability Insurance. This form **MUST** name the **County of Orange** (not the DPW or EF&S) as additionally insured and that **MUST** be located in the “Description of Operations/Locations/.../Special Provisions” box of the Acord 25 form.
 - 2- Form C-105.2 Or U-26.3 - Certificate of NYS Workers Compensation Insurance Coverage.
 - 3- Form DB 120.1 – Certificate of Coverage under the NYS Disability Benefits Law.

Orange County’s address for Insurance Certificate purposes is:

County of Orange
P.O. Box 637
Goshen, NY 10924

If you do not have any employees or your company is from outside NYS, you may be eligible for an exemption certificate for NYS Disability and/or workers compensation insurance. A Certificate of Attestation of Exemption from Workers’ Compensation and/or Disability Benefits Coverage (Form CE-200) can be obtained from www.wcb.ny.gov.

Please mail application, check and insurance certificates to:

Orange County DPW Div. of EF&S
Attn: Devin Rosenthal
P.O. Box 637
Goshen NY 10924

If you have any questions, please call (845) 291-2664.

Orange County DPW – Division of Environmental Facilities & Services

SOLID WASTE HAULER APPLICATION

Acct #: _____

Total number of Class B Commercial Hauler Permits requested: _____

1. Applicant Business Name (**Check Type of Business Below**):

Waste Hauler: ____ Construction: ____ Landscaping: ____ Other: _____

2. Name and Address of Officers, Stockholders, Partners:

3. Business Address:

Street: _____

City: _____ State & Zip Code: _____

4. Schedule of Curbside Recycling:

5. Email Address:

6. Contact Person Name & Title:

7. Phone Number & Fax Number:

Signature & Title

Date

