

ORANGE COUNTY MUNICIPAL PLANNING FEDERATION
C/O ORANGE COUNTY DEPARTMENT OF PLANNING
124 MAIN ST GOSHEN, NY 10924

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BOARD MEETING SUMMARY: August 3, 2020

BOARD MEMBERS: Bob Scott, Ben Astorino, John Tracy, Jean Schultz, John Strobl
BOARD SUPPORT: Carrie Christensen & Alan Sorensen (*OC Planning*)

GUESTS:

MOTIONS:

1. **To accept the July meeting summary. John Tracy motioned, Ben Astorino seconded and it passed unanimously.**
 2. **Motion to accept the Press Release draft for Internship and Scholarship recipients. John Tracy motioned, John Strobl seconded and it passed unanimously.**
 3. **Motion to cancel the scheduled Annual Dinner (10/16/2020). Ben Astorino motioned, John Strobl seconded and it passed unanimously.**
 4. **Motion to cancel scheduled full day course (9/25/2020). Ben Astorino motioned, Jean Schultz seconded and it passed unanimously.**
 5. **Motion to adjourn the August meeting. Ben Astorino motioned, John Tracy seconded and it passed unanimously.**
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The fifth Board Meeting of 2020, and the third virtually held due to the COVID-19 pandemic, opened with the passing of the July meeting summary. John Tracy motioned to accept the summary, Ben Astorino seconded and it passed unanimously.

Alan Sorensen, the newly appointed Commissioner of the Orange County Planning Department attended the meeting. Introductions of all present members were done.

The meeting moved on with discussing an update in paid member dues. Carrie explained that 29 municipalities had paid their dues totaling \$3,625.00 thus far. The dues will be the primary source of funds obtained this year.

The meeting continued to discuss the Chairs Meeting which was originally scheduled for May and canceled due to the current pandemic. Carrie was tasked at the July meeting to survey all planning and zoning board chairs for their interest in holding a virtual meeting via Zoom. Although responses were low, the board decided to go ahead and offer such a meeting. A date of September 30th was decided with a presentation topic of remote meetings and public hearings. Carrie offered to reach out to Christopher Eastman of the New York State Department of State in regards to offering some information and fielding questions.

Carrie then provided an update on the annual dinner with current COVID-19 restrictions at Delancey's. Per Oscar, the maximum number of attendees would be 40, with mask requirements in place. After much deliberation the board decided that the health of all those in attendance would be the most

important factor and to air on a side of caution the annual dinner was canceled. John Tracy made the motion, John Strobl seconded and it passed unanimously. Further discussion took place on the necessities that would be needed to still hold a necessary vote as there was a vacancy on the board that needed to be filled and several first term positions were expiring. Carrie offered to do some research and would provide a follow up at the September meeting.

The final order of business was discussing fall courses and future events. Carrie mentioned that the current guidelines being regulated by the Orange County Health Department regarding the COVID 19 situation are not ideal to hold fall courses. The board agreed and a motion was made by Ben Astorino to cancel the reservation at the Harness Racing Museum for September 25th. Jean Shultz seconded the motion and it passed unanimously. Carrie further declared that the platform in which courses were conducted should be reconsidered. Bob Scott requested that board members come to the September meeting, scheduled for August 31st, prepared to discuss ideas they had to uphold the Federation's mission statement; providing educational programs to municipal boards.

Ben Astorino then motioned to adjourn the meeting at approximately 6:15 PM, John Tracy seconded and it passed unanimously.

Upcoming Events and Important Dates to Remember:

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| Monday, August 31 st : | Virtual Board Meeting |
| Wednesday, September 30 th : | Virtual Chairs Meeting |
| Monday, October 5 th : | Virtual Board Meeting |
| Monday, November 2 nd : | Virtual Board Meeting |
| Monday, December 7 th : | Virtual Board Meeting |