

ORANGE COUNTY MUNICIPAL PLANNING FEDERATION
C/O ORANGE COUNTY DEPARTMENT OF PLANNING
124 MAIN ST GOSHEN, NY 10924

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BOARD MEETING SUMMARY: November 2, 2020

BOARD MEMBERS: Bob Scott, Ben Astorino, John Tracy, David Niemotko, John Strobl, Jean Schultz

BOARD SUPPORT: Carrie Christensen & Alan Sorensen (*OC Planning*)

GUESTS:

MOTIONS:

- 1. To accept the October meeting summary. David Niemotko motioned, Ben Astorino seconded and it passed unanimously.**
 - 2. To accept electronic ballot choices for 2020-2021 Board.**
 - 3. Motion to adjourn the November meeting. John Tracy motioned, Ben Astorino seconded and it passed unanimously.**
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The eighth Board Meeting of 2020, and the sixth virtually held due to the COVID-19 pandemic, opened with the passing of the October meeting summary. Ben Astorino motioned to accept the summary, John Tracy seconded and it passed unanimously.

The meeting continued with Carrie discussing the results of the electronic ballot for the 2021 OCMPF Board Members. Per the results; Bob Scott, Ben Astorino, David Niemotko, and John Tracy were voted in for their second term. Noel Arnold and Crawford McCloud from the Town of Hamptonburgh were approved to fulfill the vacancy and newly added alternate member position. John Tracy made the motion to accept the choices made by members in good standing, Ben Astorino seconded and it the positions were approved unanimously. Carrie made everyone aware that Faith Moore had submitted her resignation from the OCMPF Board which now left a vacancy. John Strobl recommended asking Crawford McCloud if he would be interested in filling the vacancy opposed to the alternate member. It was agreed that Carrie could reach out to Noel Arnold and Crawford McCloud to make them aware of the voting status and ask for them to begin attending meetings in December.

The third order of business was Laura Barca discussing the ins and outs of Zoom and how she helped the Town of Warwick maintain regular meetings and public hearings virtually. This led to an in-depth conversation on holding a possible support staff webinar. Carrie was asked to draft an email and forward to the board for their approval prior to forwarding out to municipal clerks and planning and zoning board secretaries. The email should ask if their meetings are currently being held in person or remotely, what sort of virtual platform they currently are using and are they having any problems, and what sort of information could the board relay to assist municipalities through the ongoing pandemic. From there, a course could be created to best assist the support staff members of various boards. David Niemotko did bring up a great point that some sort of disclaimer must be provided that the course

would be for informational purposes only to eliminate the possible legal issue that the boards misunderstood the information and possibly incorrectly used it.

John Tracy then motioned to adjourn the meeting at approximately 6:35 PM, Ben Astorino seconded and it passed unanimously.

Upcoming Events and Important Dates to Remember:

Monday, December 7th: Virtual Board Meeting

Monday, January 4th: Virtual Board Meeting

Monday, February 1st: Virtual Board Meeting