

**ORANGE COUNTY MUNICIPAL PLANNING FEDERATION**  
**C/O ORANGE COUNTY DEPARTMENT OF PLANNING**  
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**BOARD MEETING SUMMARY: August 31, 2020**

**BOARD MEMBERS:** Ben Astorino, John Tracy, Faith Moore, David Niemotko, Ed Garling

**BOARD SUPPORT:** Carrie Christensen & Alan Sorensen (*OC Planning*)

**GUESTS:**

**MOTIONS:**

- 1. To accept the August meeting summary. John Tracy motioned, David Niemotko seconded and it passed unanimously.**
  - 2. Motion to amend voting procedures this year due to the Covid-19 situation. David Niemotko motioned, John Tracy seconded and it passed unanimously.**
  - 3. Motion to adjourn the September meeting. Faith Moore motioned, David Niemotko seconded and it passed unanimously.**
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The sixth Board Meeting of 2020, and the fourth virtually held due to the COVID-19 pandemic, opened with the passing of the August meeting summary. John Tracy motioned to accept the summary, David Niemotko seconded and it passed unanimously.

The second order of business was a brief recap of the August meeting. The Annual Dinner was discussed and that the Board made a decision in August to cancel this years gathering out of caution with the continuing health concern. With that in mind, annual voting had to be discussed in further detail. Carrie explained that she did some research in regards to State guidelines and the OCMPF Bylaws. Per the Bylaws, annual voting should be coordinated with the Annual Meeting and must be done by October 31<sup>st</sup>. Governor Cuomo's Executive Orders also have been waiving public meetings with virtual meetings in their place. Carrie's suggestion was to forward an electronic voting ballot to all Planning and Zoning Board Chairs and the Mayors and Supervisors. Receipt of ballots sent electronically can easily be tracked as well as responses received. David Niemotko made the motion to amend the procedures this year due to the Covid-19 situation, John Tracy seconded and it passed unanimously. Carrie stated she will create the ballot to be approved via email prior to being sent out.

As a follow up from the August meeting, the future platform for courses and events was to be discussed. Ben Astorino mentioned it may be best to wait to discuss this topic at the next meeting, with hopefully more board members being present.

Faith Moore then motioned to adjourn the meeting at approximately 5:40 PM, John Tracy seconded and it passed unanimously.

**Upcoming Events and Important Dates to Remember:**

Wednesday, September 30<sup>th</sup>: Virtual Chairs Meeting

Monday, October 5<sup>th</sup>: Virtual Board Meeting

Monday, November 2<sup>nd</sup>: Virtual Board Meeting

Monday, December 7<sup>th</sup>: Virtual Board Meeting