



ORANGE COUNTY DEPUTY SHERIFF REQUIREMENTS

Minimum Qualifications Graduation from high school or possession of a high school equivalency diploma **and** either:

(A) Three (3) years of active military experience in the armed forces of the United States with an honorable discharge, or currently serving in the armed forces of the United States with a minimum of three (3) years of active duty service; **OR**

Please submit a copy of your DD214 or if currently active, a copy of your military orders.

(B) Completion of sixty (60)* college credits; **OR**

(C) Completion of thirty (30)* college credits **and** the equivalent of one (1) year of work experience* as a police officer, correction officer, police dispatcher, licensed security guard or other related experience in the law enforcement, corrections or military** field; **OR**

- Work experience is based at 35 hours/ week with part-time experience being prorated.

(D) An equivalent amount of training and experience as defined by the limits of (B) and (C) above.

For purposes of qualifying under option (D), fifteen (15) credits is the equivalent of 6 months work experience.

**Completion of a Basic Police Officer Training Course as approved by the NYS Municipal Training Council will be accepted as the equivalent of fifteen (15) college credits.*

***Any service branch of the United States Armed Forces. If not currently active, must provide proof of honorable discharge.*

In addition, Deputy Sheriff candidates must possess and maintain a valid driver's license.

Applicants must also meet residency, age and citizenship requirements as outlined.

Residency Requirements:

Deputy Sheriff appointees must become a resident of Orange County or a resident of a county within the State of New York contiguous to the County of Orange within six (6) months of appointment. Preference in certification may be given to residents of Orange County.

Age Requirements: Applicants must be no less than nineteen (19) years of age or more than thirty-five (35) years of age as of the date of the written examination. Candidates must be twenty (20) years of age to be certified for appointment to the title of Deputy Sheriff.

For those persons who were engaged in military duty as defined in Section 243 (10-a) of the New York Military Law. Qualified applicants may deduct from their actual age the length of time spent in such military duty, provided the total deduction does not exceed six (7) years. (A copy of your DD214 will be required)

Citizenship Requirement: United States citizenship is required to participate in this examination.

Character and Background: Candidates may be subject to satisfactory completion of an inclusive background investigation. ***Conviction of a felony will bar an applicant from examination and/or appointment.***

Applicants may be required to authorize access to educational, financial, employment, criminal history, and mental health records. Family members, neighbors, associates, and others may be interviewed. Derogatory information will be evaluated and may result in disqualification. Candidates who receive a satisfactory evaluation on the background investigation and meet all other administrative requirements will be considered eligible for appointment. The following are among the factors that may cause for disqualification:

- Lack of any of the established requirements for admission to the examination or for appointment to the position;
- Disability which renders the candidate unfit to perform in a reasonable manner the duties of the position;
- Criminal conviction (Felony conviction is an automatic disqualification. Convictions for any other crimes and offenses are subject to review);
- Dismissal from a permanent position in the public service due to charges of incompetence or misconduct;
- Intentional making of a false statement of any material fact in candidate's application;
- Practice, or attempt to practice, any deception or fraud in candidate's application, examination, or in securing eligibility or appointment;
- Dismissal from private employments because of habitually poor performance;
- Lack of good moral character or habits or a satisfactory reputation;
- A record of disrespect for the requirements and processes of law, including repeated traffic offenses or disregard of summonses for traffic offenses;
- Refusal to permit the Orange County Department of Human Resources to investigate matters necessary for the verification of candidate's qualifications, or otherwise hampering, impeding or failing to cooperate with such department in such investigation.

Testing/Screening: Applicants may be subject to psychological testing, polygraph testing and/or fingerprinting and may be required to pay fees for the administration and processing of such testing/screening.

Physical and Medical Requirements: Candidates for competitive appointment must meet the physical fitness and medical standards prescribed by the New York State Municipal Police Training Council.

Physical Fitness Screening Test: Candidates must pass the written test in order to be scheduled for the physical fitness-screening test prescribed by the Municipal Police Training Council (MPTC). *Candidates who fail any element of the physical fitness portion of the examination will be disqualified and considered to have failed the exam.*

Please be advised that requests for waivers of the physical fitness test or appeals of the determination of the qualified trainer will not be entertained and no retests will be scheduled.

The three (3) elements measured in the qualifying physical fitness-screening test are muscular endurance (core body), muscular endurance (upper body) and cardiovascular capacity. A brief description of the test items used to measure each component is as follows:

Sit Up: Muscular endurance (core body) – The score indicated below is the number of bent leg sit-ups performed in one minute.

Push Up: Muscular endurance (upper body) – The score indicated below is the number of full body repetitions a candidate must complete without breaks.

1.5 Mile Run: Cardiovascular capacity - The (time) score indicated below is calculated in minutes: seconds.

****Informational Video for Police Agility can be found on the Orange County Website**:**

www.orangecountygov.com/agility

<u>AGE/SEX</u>		<u>TEST</u>		
MALE	SIT-UP	PUSH-UP	1.5 MI	MI
RUN				
20-29	38	29	12:38	
30-39	35	24	12:58	
40-49	29	18	13:50	
FEMALE	SIT-UP	PUSH-UP	1.5 MI	RUN
20-29	32	15	14:50	
30-39	25	11	15:43	
40-49	20	9	16:31	

Medical Screening Test: Candidates who pass the qualifying physical fitness test and who are given a conditional offer of employment will be scheduled to take the MPTC-mandated medical screening test. The medical requirements are available on our web site at: www.orangecountygov.com/1148/civilservice. A drug-screening test will be conducted as part of this pre-employment medical screening process. *Candidates who do not appear for the medical portion of the examination when scheduled will be eliminated from further testing and consideration for purposes of this competition.*

Mandated Training Requirements: Successful completion of the Municipal Police Training Council's Basic Police Officer Training Course is required for Deputy Sheriff appointee to attain permanency, as required by section 209-q of the General Municipal Law.

Probationary Period: The maximum probationary period for Deputy Sheriffs is seventy-eight (78) weeks, unless extended by absences.

What the Job is Like:

Deputy Sheriff: The work involves responsibility for providing services as a law enforcement officer for the courts, landfill, communications, transportation, investigations, and/or other units within the Orange County Sheriff's Office. The work is performed in accordance with established policies and procedures under the general supervision of a Deputy Sheriff/Sergeant and/or other higher-ranking Deputy Sheriff. Leeway is allowed for exercise of independent judgment in carrying out the details of the work. Deputy Sheriffs are required to work various shifts and/or weekends and be available for special assignments on a twenty-four (24) hour basis. Incumbent does related work as required.