



ORANGE COUNTY SHERIFF'S OFFICE GENERAL ORDER COMPUTER CRIMES



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**ISSUING AUTHORITY – SHERIFF CARL E. DuBOIS
DISTRIBUTION – ALL DEPUTY SHERIFFS
& OFFICE PERSONNEL**

PURPOSE: The purpose of this General Order is to establish policy and provide guidelines for the establishment of a Computer Crime Unit with specific regard to the investigation of high-tech crimes and the seizure and subsequent analysis of all types of digital evidence and generated data that may constitute the evidence of criminal activity.

POLICY: It is the policy of the Sheriff's Office to provide the capability to conduct and assist with investigations of any crime that involves the use of computers, cellular phones and other electronic devices, or the internet and to enhance arrests where these elements are a factor in the crime.

I. PERSONNEL

- A. Members assigned to the Computer Crimes Unit will be trained in the proper handling to electronic evidence and will be expected to operate under strict ethical guidelines.
- B. Members assigned will be required to obtain and maintain certifications and qualifications pursuant to forensic tools, best practices, and investigative procedures.
- C. Members of the Computer Crimes Unit will be supervised by the Investigations Sergeant.

II. TRAINING AND EDUCATION

- A. It will be the duty of the Computer Crimes Unit to coordinate with the training administrators to develop and maintain training topics in reference to computers and technology and its effect on law enforcement.
- B. At the direction of training staff, the Computer Crimes Unit will present law enforcement directed training for Sheriff's Office employees and outside law enforcement agencies.

- C. At the direction of the training staff, the Computer Crimes Unit will present programs for civilian organizations to increase awareness of computer based crimes and promote safety in regards to computers and technology.