

**Beaver Dam Lake Protection and Rehabilitation District
County of Orange Residents Advisory Board**

**Basic Instructions for Nominating Petitions for the Annual Election to be held on
December 14, 2021**

1. Any person desiring to have his or her name appear on the ballot as a candidate for a position on the Residents Advisory Board must file a nominating petition on a form provided by the District that is signed by at least twenty (20) Resident Electors of the District.
2. All candidates:
 - a. Must be a Resident Elector of the District and
 - b. Must be running for a position that is to be filled in the current election and
 - c. Must reside within the section of the District in which they are running
3. A Resident Elector is a resident of the District who is duly registered to vote with the Orange County Board of Elections for at least 30 days immediately prior to the election.
4. A minimum of twenty (20) valid signatures are required on the nominating petition forms in order for a candidate's name to appear on the ballot.
5. Each name, signature and address on the nominating petition must be that of a Resident Elector of the District. ALL entries on the nominating petition must be in ink and must be legible.
6. All signatures must be the original signature of the person actually signing the nominating petition and must be signed in the presence of the person signing the "Statement of Witness".
7. Any Resident Elector of the District residing in the Towns of Blooming Grove, Cornwall or New Windsor sections of the District may sign the nominating petition or witness the signature(s) on the nominating petition regardless of which section the candidate resides in.
8. The "Statement of Witness" at the end of each petition form must be completely filled out and signed and dated by the person actually witnessing each signature.
9. You may sign a petition nominating yourself as a candidate but your signature and the petition you sign must be witnessed by another Resident Elector of the District. **YOU ARE NOT PERMITTED TO WITNESS YOUR OWN SIGNATURE.**

10. Completed nominating petitions must be submitted to and **received** by the Orange County Commissioner of Public Works, PO Box 509, 2455-2459 Route 17M, Goshen, NY 10924 not later than **4 PM on Friday, December 3, 2021**. Petitions received after this date and time will not be valid. **Do not submit completed petitions to the Lake District.**

11. Only original nominating petitions with original signatures will be accepted. Photocopies of filled out petitions and /or signatures will not be accepted. E-mailed and /or faxed nominating petitions will not be accepted. Signatures and /or witness statements dated prior to the first day that official nominating petition forms become available will not be accepted.

12. This is not an all-inclusive list of instructions and other requirements may exist in various laws, regulations and generally accepted election practices.