



**WE CAN HELP YOUR BUSINESS
SAVE MONEY WITH OUR**

On-the-Job Training (OJT) Program

The On-the-Job Training (OJT) program operates on the premise that employers provide the best training opportunities for work ready individuals. The OJT program can help your business by:

Defraying costs associated with training and hiring new employees

Reimbursing employers 50% of wages in exchange for training new employees

Saving time and effort in pre-screening candidates by having our OJT and Orange Works staff do this for you

Program Guidelines:

OJT contracts must be approved *BEFORE* the start date of work.

The employer must be financially stable and have intent and capacity to retain OJT employees in long term employment.

Wages must be at least \$15.00 per hour.

The position must be full time, 30 hours or more per week.

The prospective employee must be an Orange County resident.

The prospective employee must meet program eligibility requirements.

We require a pre-award interview with the employer prior to commencement of the process for first time OJT employers.

We recommend that in order for the process to proceed smoothly, we be contacted as soon as preliminary interest in a candidate is made.

For information contact your Business Services Representative:

Susan Hansen 845-360-0315 or 845-346-5114

This program is sponsored by the Orange County Employment & Training Administration