

**ORANGE COUNTY WATER AUTHORITY  
BOARD OF DIRECTOR'S MEETING  
124 Main Street, Goshen, NY and Live Streamed on Zoom.us**

**Meeting Minutes of January 10, 2023**

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- I. Call to Order** The meeting was called to order at 1:05 PM  
Roll call completed – 4/7 Quorum

Board Members Present: Erik Denega  
Peter Tuohy  
Wayne Vradenburgh  
Louis Ingrassia

Staff Present: Alan Sorensen, Executive Director  
Eenika Cruz, Administrator  
Joe Mahoney, Council

**II. Consent Calendar**

- a. **December 13, 2022 Minutes** – Louis Ingrassia made a motion to approve the December 13, 2022 Board Meeting Minutes. Erik Denega seconded the motion. Hearing no objections, motion passed unanimously.
- b. **January 2023 Demands List** – Louis Ingrassia made a motion to approve the January 2023 Demands List. Wayne Vradenburgh seconded the motion. Hearing no objections, motion passed unanimously.
- c. **Year-to-Date Budget** – Year to date budget was reviewed. No action taken.

**III. Executive Director's Report**

- a. **Newburgh Water Quality Improvement Project** – Alan noted her reached out to Jim at OCLT. Alan emphasized the importance of getting the project underway again and they agreed to expedite the project. Kyle has been assigned to the project but due to his work overload, they will need to work on freeing up his time so he can begin on our project.
- b. **Beehive Self Storage Easement Access Request** – Full sized site plans and grading plan was presented to the board as per their request at a previous meeting. A retaining wall will be installed behind the building so very minimal grading will be involved with in the temporary and permanent easements held by OCWA. Louis Ingrassia made a motion to allow Beehive Self Storage to access OCWA's 25' wide easement number 744A and complete minimal grading of the landscape as presented in their site plan dated 8/12/22. The motion was seconded by Wayne Vradenburgh. Hearing no objections, the motion passed unanimously.

**IV. Leak Detection Program RFPs and Municipal Applications**

Eenika gave an overview of the previous meeting discussion and reporting information the board requested. The board was satisfied with information provided about Upstate Leak Detection's reporting capabilities and lowest rate per mile cost. The board reviewed the spreadsheet prepared showing municipal requests to participate in the project. Four municipalities requested to reimbursement instead since they are already contracted to either complete a leak detection survey of their system or was already underway. In the past, OCWA has allowed for reimbursement, limiting it to OCWA's contractor rate per mile. The board also discussed how the contractor should proceed and agreed it would be beneficial to begin with municipalities

with known leaks and smaller systems. Eenika noted the budget for leak detection was under the estimated total project cost. The board agreed it was a valuable project and did not want to exclude any municipalities.

A motion was made by Peter Tuohy to award the contract to conduct leak detection services to Upstate Leak Detection LLC, the lowest bidder at a \$145 per mile rate. The motion was seconded by Louis Ingrassia. Hearing no objections, the motion passed unanimously.

A motion was made by Louis Ingrassia to approve all municipalities that applied for leak detection services through OCWA's contractor and reimburse the four municipalities that requested to use their own contractor with a rate not to exceed \$145 per mile. The motion was seconded by Peter Tuohy. Hearing no objections the motion passed unanimously.

**V. Other Business**

**a. Annual Audit** – Eenika noted OCWA's in-house audit of financials and internal controls will take place on February 3<sup>rd</sup>. A draft will likely be presented to the board in March for approval.

**b. OC Jail Water** – no new information has been heard about their issues

**VI. Next Board Meeting**

The next OCWA Board meeting is scheduled for Tuesday, February 14, 2023 at 1:00 PM at 124 Main Street in Goshen.

**VII. Adjournment**

Peter Tuohy made a motion to adjourn the meeting. Wayne Vradenburgh seconded the motion. Hearing no comments, the meeting was adjourned at 1:32 PM.