



Steven M. Neuhaus
County Executive

DEPARTMENT OF HUMAN RESOURCES

Donna McCarey
Deputy Commissioner

Steven M. Gross
Commissioner

Tamara Hunter
Deputy Commissioner

255 Main Street
Goshen, NY 10924
TEL: (845) 291-2707 FAX: (845) 378-2373
www.orangecountygov.com

MILITARY MAKE-UP EXAMINATION ENTITLEMENT

A candidate wishing to take a military make-up examination must submit a copy of military orders, a Form DD-214, or other official military documentation that substantiates his or her military service at the time of the application filing deadline or examination.

Armed Forces of the United States

Any member of the armed forces of the United States who has duly filed an application to compete in a scheduled competitive examination but was deprived of the opportunity to compete in the examination due to active military duty may be provided with a special military makeup examination. (§243-b of the Military Law).

Individuals on active duty, or individuals discharged from the armed forces after the filing period for an examination has begun, are permitted to file an application no later than ten business days before the scheduled examination date, or the last date to file, whichever is later. (§243-c of the Military Law).

Militia or Reserves

Any member of the organized militia or reserves who, because of active military duty other than for training purposes, missed the application filing for an examination and as a result is deprived of the opportunity to compete in an examination shall be given a special military make-up exam. (§243-b [2] of the Military Law).

Any member of the organized militia or reserves who, because of active military duty other than for training purposes, misses the application deadline for a scheduled examination and who returns from such duty prior to the administration of such examination be granted a waiver of the application requirement and be allowed to compete in the examination; either on the scheduled test date, or pursuant to alternate test date procedures. (§243-b [3] of the Military Law).

02/2018