

**Shared Services Panel
Meeting Summary
May 17, 2018**

Orange County Emergency Services Center

Attendees: OC Commissioner of Planning Dave Church, Asst. to the County Executive Mary Pat Smith, OC Director of Grants Nicole Andersen, Ellen Russell OC Exec. Asst., Michele Baker of Town of Wallkill, Mike Queenan of Village of Woodbury, Olga Anderson of Village of Highland Falls, Gary Spears of Town of Deerpark, Doug Bloomfield of Town of Goshen, Frank Palermo of Town of Woodbury, and Rob Jeroloman of Town of Blooming Grove.

Mary Pat Smith thanked everyone for their attendance today and their participation on the panel. She said this meeting will help streamline our focus.

Dave Church gave an update on the progress since the April meeting. He and Nicole Andersen met with School Superintendents and Assistant Superintendents of Business who seemed to have a genuine interest. They were interested in working with the municipalities. So the school districts might reach out to their municipality. Dave Church and Nicole Andersen also started interviewing municipalities that hadn't yet responded regarding shared services. They will be pushing to gain information on what they are already working on and what new projects there might be. The Town of New Windsor has an advanced technology program that may be an opportunity for another municipality requiring technology assistance. It seems like an opportunity worth pursuing. At the June meeting, we will review a set of projects that will be proposed for reimbursement and get a fuller sign off on projects. At the July meeting, we will have a draft plan ready for review. The plan will be presented to the County Legislature on August 1st. The Legislature will review and make comments on the plan. They will also hold three public hearings later in August. The plan will be submitted to the state by September 15th. We have been interacting with the Department of State to get a sense of what a good project is, how they are going to measure the benefits, and how they are going to determine which projects have merit. With over 200 million dollars available, they will likely select projects in every jurisdiction. We will include as many projects as possible and are confident that we will receive some reimbursements. These should be projects that you are going to enter into anyway. Someone mentioned it might be hard to back out of a project after you are involved and realize it is not working for your municipality. However, the plan will be resubmitted each year. Some municipalities have hesitation about including tentative projects. We need a deadline for accepting project proposals. Some projects could be included in the 2019 plan if they are not ready to proceed now.

Nicole Andersen discussed the project spreadsheet. The projects highlighted in green have the most interest and we will try to move them ahead. She reminded everyone to fill out a project form if they have ideas for new projects to be included. The projects highlighted in yellow showed some interest and there was little interest in the projects not highlighted. School safety is an issue that has come up. School districts, municipalities and Sheriff's Department are looking to collaborate on school safety. The County-wide radio project is already approved and in progress. The system should be ready by the end of 2018. Nicole Andersen will create a form for each approved project, detailing project description, next steps, list of impediments, and cost savings. The first set of these forms will be available before the June meeting.

Nicole Andersen discussed the components of the draft plan that she has been working on. The document explains the shared services within Orange County. It will categorize the shared services

showing what the County is providing and what the municipalities are sharing and providing each other. A spreadsheet will be available showing which municipalities are interested in providing what services. You will be able to look there and see if someone is willing to provide services and your municipality may be able to work with them. Many municipalities already share services on an informal basis. We will need to be able to document whose sharing services. Someone mentioned that the municipalities are already sharing services where it makes sense. The town taxes are very low compared to school taxes.

Next meeting will be held June 21 at 1:30pm at the Orange County Emergency Services Center.